



CHAPTER BY-LAWS

ARTICLE I NAME

Section 1.1. Name. The name of the Chapter shall be called Colorado Chapter of HIMSS and include, for purposes of uniformity, "Healthcare Information and Management Systems Society," hereinafter in these bylaws it will be identified as "CHIMSS", a Chapter of the Healthcare Information and Management Systems Society ("HIMSS") and the Healthcare Information and Management Systems Society will be referred to as "HIMSS".

ARTICLE II TERRITORIAL JURISDICTION

Section 2.1. Territory: The territories of CHIMSS are the area defined as the entirety of the State of Colorado and Wyoming, to include the following counties;

COLORADO			
Adams	Alamosa	Arapahoe	Archuleta
Baca	Bent	Boulder	Broomfield
Chaffee	Cheyenne	Clear Creek	Conejos
Costilla	Crowley	Custer	Delta
Denver	Dolores	Douglas	Eagle
Elbert	El Paso	Fremont	Garfield
Gilpin	Grand	Gunnison	Hinsdale
Huerfano	Jackson	Jefferson	Kiowa
Kit Carson	Lake	La Plata	Larimer
Las Animas	Lincoln	Logan	Mesa
Mineral	Moffat	Montezuma	Montrose
Morgan	Otero	Ouray	Park
Phillips	Pitkin	Prowers	Pueblo
Rio Blanco	Rio Grande	Routt	Saguache
San Juan	San Miguel	Sedgwick	Summit
Teller	Washington	Weld	Yuma
WYOMING			
Albany	Big Horn	Campbell	Carbon
Converse	Crooke	Fremont	Goshen
Hot Springs	Johnson	Laramie	Lincoln
Natrona	Niobrara	Park	Platte
Sheridan	Sublette	Sweetwater	Teton
Uinta	Washakie	Weston	

CHIMSS may accord membership to persons outside of this area, should a request be received.

ARTICLE III PURPOSE

Section 3.1. Purposes: CHIMSS exists for the purposes of:

1. Planning and scheduling meetings which would provide CHIMSS members and other interested persons an opportunity to share ideas and exchange experiences in the field of healthcare information and management systems;
2. To assist members of this chapter and others in developing their knowledge, increasing their effectiveness, and maintaining high-quality standards of performance through continuing education;
3. Planning and conducting training and educational programs designed to promote an understanding of information and management systems work in healthcare;
4. Develop and maintain appropriate relationships with other local and national associations and societies concerned with the improvement of information and management systems.

ARTICLE IV MEMBERSHIP

Section 4.1. Eligibility. Membership CHIMSS shall be available to all individuals who are active and/or interested in the field of healthcare information and management systems, and agree to abide by the HIMSS Code of Ethics (Appendix A) and CHIMSS Bylaws.

Section 4.2. Establishment of Membership. Membership in CHIMSS shall become effective when a formal application has been completed and when designated dues payment has been received by HIMSS.

Section 4.3. Types of Membership. Membership in CHIMSS shall be consistent with the current HIMSS membership categories.

Section 4.4. Resignation. A member may resign at any time, by providing notice to CHIMSS and/or HIMSS or by not attending any programs/events. Membership shall be terminated for nonpayment of dues at a time consistent with and in accordance with, the policies and procedures of HIMSS.

Section 4.5. Action of HIMSS Board. The CHIMSS Board may suspend or expel any member for cause after giving such member the opportunity to have a hearing. Membership may be terminated by action of the CHIMSS Board as a result of violation of the CHIMSS Code of Ethics, nonconformity with Bylaws, or conduct unbecoming a member, as determined by the CHIMSS Board. The CHIMSS Board may reinstate any member suspended or expelled.

Section 4.6. Membership Lists. The CHIMSS Board may not share membership lists or list of attendees with a co-sponsorship group for event communications, nor shall the CHIMSS Board sell and/or gain profit from the membership list. A waiver must be signed by all members before membership lists are granted to a co-sponsoring or sponsoring party.

ARTICLE V DUES

Section 5.1. Dues. The CHIMSS Board shall determine the dues to be charged. No portion of the dues paid by any member shall be refundable because his or her membership is terminated for any reason.

Each member of the CHIMSS Board must join HIMSS (approximately \$140.00/yr) and then select the Colorado Chapter as their local chapter (thus making them a part of CHIMSS).

Members can choose to join CHIMSS only at \$30.00/yr while not being a member of national HIMSS.

Section 5.2. Nonpayment of Dues. Membership shall be terminated for nonpayment of dues at a time consistent with and in accordance with, the policies and procedures of HIMSS.

ARTICLE VI MEETINGS

Section 6.1. Meetings of Members. The CHIMSS Board shall adopt the initial rules and regulations for conducting the meetings of the Chapter and may amend them from time to time by a majority vote of eligible members present and voting at a scheduled meeting. These regulations shall be in accord with Rules of Order Newly Revised (latest edition), when the latter are not in conflict with these bylaws or the Articles of Incorporation of CHIMSS.

Section 6.2. Business Meetings. CHIMSS shall conduct an annual business meeting and such other meetings of members as determined by the CHIMSS Board.

Section 6.3. Eligibility to Vote. Only Regular Members and Members Emeritus shall have the right to vote. Members may not vote by proxy. CHIMSS may utilize any method of voting permitted by law.

Section 6.4. Quorum. A Quorum shall consist of a majority of the CHIMSS Board and a minimum of five other active members.

Section 6.5. Special Business Meetings. The CHIMSS Board may call special business meetings. Special business meetings shall be limited to consideration of subjects listed in the official call for such meetings unless otherwise ordered by unanimous consent of the eligible voting members present and voting.

Section 6.6. Dispersed Meetings. The CHIMSS Board may conduct business-requiring approval by e-mail or CHIMSS.org web-site postings.

ARTICLE VII CHAPTER BOARD

Section 7.1. Directives. So long as this Chapter remains a Chapter of the Healthcare Information and Management Systems Society (HIMSS), the CHIMSS Bylaws shall be in accordance with the requirements for affiliation. Said Chapter Bylaws shall be further enacted as necessary to satisfy any governmental regulations. As a Chapter of the Healthcare Information and Management Systems Society, no member, officer, or any

person connected with CHIMSS, shall receive, at any time, any pecuniary or financial benefit from the operation of the Chapter. Any disbursement of funds shall be for services rendered to or for the benefit of the Chapter in meeting its purpose. All such payments shall be made in accordance with the Bylaws.

Section 7.2. Administration. The Administration of this Chapter shall be managed by elected and appointed members that will be called the CHIMSS Board. Officer positions (see 7.4 below) shall be elected from the general membership by the method of balloting. Appointed positions (see 7.4.6 below) shall be nominated and approved by the CHIMSS Board. The CHIMSS Board shall have authority and responsibilities for supervising the general operation of the CHIMSS Board in meeting its purpose as stated in Article III.

Section 7.3. Eligibility. Members, who are elected to the CHIMSS Board, must be dues paying members of National HIMSS.

Section 7.4. The Chapter Board. The CHIMSS Board shall be made up of at least five (5) of the following officers: President, President-Elect, Past President, Secretary and Treasurer. Detailed Board Position Descriptions can be found on the Chapter website (www.chimss.org).

7.4.1. Expenses. Expenses incurred during events for the 2007 – 2008 term shall be submitted to:

**Steve Beck, Colorado HIMSS Treasurer
228 Scott Drive
Florissant, Colorado 80816**

CHIMSS will reimburse the Board of Directors for miscellaneous expenses, to include but not limited to, travel (mileage reimbursement of 48.5 cents/mile, hotel stays – if applicable), conference call/long-distance call costs, etc.

CHIMSS will indemnify the Board of Directors if and when applicable.

CHIMSS will pay for the cost to send the Board of Directors President and President-Elect to National HIMSS and/or any leadership conferences deemed necessary.

7.4.2. Elected Positions. There are eight Director/Chair and up to five At-Large positions appointed to the board. The President will submit a list of appointed positions to the Chapter Board for approval.

2007 – 2008	
Elected Positions	Board Member
President	Judy McCarthy
President-Elect	Jeff Pelot
Past President	Tom Kerwin
Advocacy Chair	MaryLee Newman
Communications Chair	Marie Medenbach
Membership Chair	Fred Lunger
Program Chair	Karis Shearer
RHIO Chapter Liaison Chair	Cindy King
Secretary	Anna Gibson
Sponsorship Chair	Marilyn Goodloe
Treasurer	Steve Beck
Treasurer-Elect	Bob Barrett
Appointed Positions	Board Member
Nursing Informatics Chair	Penni Hernandez
Board Member @ Large 1	Joe Bajek
Board Member @ Large 2	Dan Herman
Board Member @ Large 3	Gregg Veltri

Section 7.5. Term of Office. The tenure of elected Officers shall commence July 1st through an election process. The President, President-Elect and Past President shall have terms of one year. The Secretary, Treasurer and Board appointed positions shall also be for 1 year.

Section 7.6. Chapter Board Meetings. Regular meetings of the CHIMSS Board shall be held at least four (4) times during a year at such time, place, and mode of meetings as the President may determine. Board Members must attend **60%** of the number of meetings or will be deemed 'resigned' from the board by the remaining CHIMSS Board.

Section 7.7. Quorum. One-half + 1 of the voting members of the CHIMSS Board shall constitute a quorum for any vote. In matters of conflict of interest in which a CHIMSS Board Officer is the subject, the CHIMSS Board Officer shall not be allowed to vote.

Section 7.8. Action of the Chapter Board. Except as otherwise provided by law, the Articles of Incorporation, or these Bylaws, the act of a majority of those CHIMSS Board Officers present in person at a meeting, teleconference call or by electronic submission at which a quorum is present, shall be the action of the CHIMSS Board. The CHIMSS Board may not vote by proxy. In the event of a tie vote, the CHIMSS Board President shall break the tie.

ARTICLE VIII ELECTIONS

Section 8.1. Elections for Officers of the CHIMSS Board. CHIMSS Board Officers shall be elected annually.

Section 8.2. Nominations. CHIMSS Board Officers shall be elected by secret ballot except when there is only one candidate for an office, in which case the CHIMSS Board President

shall call for election of the candidate, by acclamation. When there are two or more candidates for an office, a majority vote of members shall constitute an election.

ARTICLE IX CONFLICT OF INTEREST

Section 9.1. General. The CHIMSS Board and its Officers shall administer Chapter affairs honestly and economically and exercise their best care, skill, and judgment for the benefit of the Chapter. The CHIMSS Officers shall exercise the utmost good faith in all transactions relating to their duties for the Chapter. In their dealings with and on behalf of the Chapter, they are held to a strict rule of honest and fair dealings with the Chapter. They shall not use their position, or knowledge gained there from, so that a conflict might arise between CHIMSS interest and that of the individual. (Appendix A).

Section 9.2. Disclosure of Conflict of Interest. Each nominee for a CHIMSS Board or committee position shall make written disclosure of any interest that might result in a conflict of interest upon nomination to office, before appointment to fill a vacancy in office, and annually thereafter. Such a written disclosure shall be made on such form or forms as may be adopted by the CHIMSS Board for that purpose (Appendix A).

ARTICLE X COMMITTEES

Section 10.1. General. All committees, standing and/or ad hoc shall serve concurrently with the President who appointed them. Committee chairpersons will serve for one year from the time of their appointment.

ARTICLE XI COLORADO HEALTHCARE INFORMATION AND MANAGEMENT SYSTEMS SOCIETY (CHIMSS) AFFILIATION

Section 11.1. Requirements for Continued Affiliation with HIMSS.

Section 11.1.1 Membership. HIMSS members will be assigned to a chapter in accordance with HIMSS Board defined procedures. HIMSS members will also be given the opportunity to choose his/her chapter. At the time of affiliation there shall be a minimum of twenty-five (25) HIMSS members in the chapter.

Section 11.1.2 Types of Membership. The types of membership in HIMSS shall be Local Chapter (CHIMSS), Regular, Student, Retired, Life and Emeritus.

Section 11.1.3 Chapter Officers. All Officers of CHIMSS must be a member of National HIMSS.

Section 11.1.4 Membership Criteria. Membership in CHIMSS must be open to all persons who meet the criteria for HIMSS membership.

Section 11.1.5 Use of HIMSS Name. Use of the CHIMSS name and logo must comply with the current HIMSS policy and may not be used to promote, foster, or criticize any commercial product, vendor, or services, or to express views about issues.

Section 11.1.6 Standards Compliance. CHIMSS shall comply with the existing Chapter Standards.

Section 11.1.7 Chapter Web Site Compliance. CHIMSS shall comply with the HIMSS Chapter Web Site policies and procedures.

Section 11.1.8 Affiliate Agreement. A CHIMSS Officer must sign the Chapter Affiliate Agreement in order to operate as a separate legal entity and as a Chapter of HIMSS.

ARTICLE XII ORGANIZATIONAL IDENTITY

Section 12.1. Organizational Identity. CHIMSS is a distinct, separate entity from HIMSS. CHIMSS is therefore responsible for maintaining the financial records, filing appropriate notices and forms with state and federal authorities, maintaining necessary insurance coverage, [RG1] and similar items, for the Chapter. HIMSS shall not be liable for the debts and obligations of the Chapter. CHIMSS shall not be liable for the debt and obligation of HIMSS.

Addendum to above article: RG1 - Affiliates are not responsible for maintaining insurance.

ARTICLE XIII AMENDMENTS

Section 13.1. Amendments. The Bylaws may be altered or amended by satisfying all the following requirements.

13.1.1 Written Petition. A written petition shall be signed either by a least two (2) percent of the members or by a majority of the CHIMSS Board.

13.1.2 Member Affirmation. The petition shall receive an affirmative e-mail notifications or web-site posting votes from two-thirds of all regular members voting to constitute a majority.

ARTICLE XIV REVIEW OF BYLAWS

Section 14.1. Review of Chapter Bylaws. Prior to enactment or modification, Chapter Bylaws will be reviewed by HIMSS in accordance with existing policies and procedures. HIMSS shall convene an ad hoc committee to review the current CHIMSS Bylaws within three years of the last revision. HIMSS shall maintain a record of all revisions to the Chapter Bylaws, including effective dates. Changes will be made, sent to membership for voting (at either a program or through e-mail communication), updated with any requested changes and posted on the CHIMSS website.

ARTICLE XV DISSOLUTION

Article 15.1. Dissolution of CHIMSS determined by HIMSS. According to Section 5 of the Affiliate Agreement.

Article 15.2. Termination Notice to HIMSS. The HIMSS Chapter Relations Office must receive a written notice of Chapter dissolution at least 30 days prior to the meeting where such dissolution vote is taken.

Article 15.3. Dissolution by the Chapter. CHIMSS may be dissolved at any general meeting of the membership by a three-fourths-majority vote of voting members present, providing such notice of intent shall be communicated and provided to each voting member at least 30 days prior to the meeting where such dissolution vote is taken.

Article 15.4. Chapter Assets. In the event of the dissolution of CHIMSS, all assets shall be distributed to HIMSS, in accordance with the United States Internal Revenue Service Code governing dissolution of Non-Profit, Tax exempt or For-Profit corporations.

ARTICLE XVI NONDISCRIMINATION

Section 16.1. Nondiscrimination. CHIMSS recognizes the rights of all persons to equal opportunity in employment, compensation, promotion, education, positions of leadership and power, and in receipt of services. CHIMSS shall conduct its activities and shall offer its services to all persons equally, without discriminating against any employee, applicant for employment, director, officer, member, contractor or any other person with whom it deals, because of race, creed, color, national origin, handicap, sex, or age.

XVII MISCELLANEOUS PROVISIONS

Section 17.1. Inspection of Corporate Records. Account books and minute books shall be open to inspection upon written request by any Officer or member at any reasonable time and for any purpose reasonably related to his or her interest as an Officer or member. Such inspection may be made in person or by any agent or attorney designated by the Officer or member, and shall include the right to make extracts. Demands for inspection may be presented to the CHIMSS Board at any meeting or to any officer of the Chapter, whose obligation it will then be to facilitate review. Copies of Corporate Records will be made available on the CHIMSS.org website.

Section 17.2. Execution of Contracts. The CHIMSS Board may authorize any Officers and any agents to enter into any contract or execute any instrument in the name of, and on behalf of, the Chapter, and such authority may be general or limited to specific instances. No Officer, agent, or employee shall have any power or authority to bind or obligate CHIMSS by any commitment, contract, or engagement, or to pledge its credits to render it liable for any purpose or in any amount unless duly authorized by the CHIMSS Board. The following Board Members can/will exercise and review contracts: 1) President, 2) Treasurer, and 3) Program Chair.

Section 17.4. Bylaws, Minutes, and Membership Records. The original or a certified copy of the Bylaws, together with all amendments thereto, and the minute books, including membership records, shall be kept with the principle Officer of the Chapter and shall be subject to inspection as provided in Section 17.1.

Section 17.5. Fiscal Year. The fiscal year of the Chapter shall commence on July 1st of each calendar year.

Section 17.6. Effect of Bylaws. These Bylaws and subsequent model HIMSS Chapter Bylaws are in all respects subordinate to, and shall be controlled by, applicable provisions of the corporate laws (profit or non-profit) of the State, other applicable laws, and the Articles of Incorporation of the Chapter. Except as these Bylaws may be inconsistent with such laws

and Articles, they shall regulate the conduct of the business and affairs of the Chapter with respect to all matters to which they relate.

Section 17.7. HIMSS Incorporated. HIMSS is incorporated in Illinois, thus, all CHIMSS activities must abide by their laws. Filing will occur for tax year '07 to the IRS even if revenues are less than \$25,000 (using a 990N form).

APPENDIX A CODE OF ETHICS

The Healthcare Information and Management Systems Society is a membership organization and as such, undertakes efforts to inform, educate and support the professional enhancement of the membership through publications, conferences, meetings, or other organized events, either solely sponsored by HIMSS or jointly with other organizations. Because of the diversity of interests and businesses represented by the membership, this Code of Ethics is designed to serve as a guide for the personal and professional conduct of the Society and its members in order to avoid any potential allegations of unethical conduct and to outline a procedure to investigate and resolve these allegations.

Members have an obligation to act in ways that will merit the trust, confidence, and respect of their professional peers, the general public, other professional organizations and the health care industry in general. Individual acts that transgress from this Code of Ethics will not be condoned.

I. Responsibilities of Members

- A. Uphold the values, ethics, and mission of the profession and the Society;
- B. Conduct all personal and professional activities with honesty, integrity, respect, fairness and good faith in a manner that will reflect well on the profession and the Society;
- C. Comply with all laws and regulations in jurisdictions in which the member is located or conducts professional and personal activities;
- D. Maintain competence and proficiency in their profession by undertaking a personal program of assessment and continuing professional education;
- E. Avoid the exploitation of professional relationships or positions in the Society, either elected or appointed, for personal gain;
- F. Use the Code to further the interests of the profession and not for personal selfish reasons;
- G. Respect professional confidences;
- H. Enhance the dignity and image of the profession and the Society through positive personal actions;
- I. Refrain from participating in any activity that demeans the credibility and dignity of any professional peer, member of the Society or the Society itself;
- J. Refrain from using membership or association with the Society to promote or endorse external products or services;
- K. Be truthful in all forms of professional and organizational communications and avoid information that is false, misleading, inflammatory, and deceptive, or information that would create unreasonable expectations;
- L. Accept no gifts or benefits offered with the expectation of influencing a decision when conducting business on behalf of the Society;

II. Conflicts of Interest

A conflict of interest may only be a matter of degree, but exists when a member, functioning in an elected or appointed capacity on behalf of the Society;

Is in a position to personally benefit directly or indirectly by using authority or confidential information, or allows a friend, relative or associate to benefit from such authority or information, or;

Uses authority or information to make a decision to intentionally affect the Society, or a member, in an adverse way.

Any member functioning in an elected or appointed capacity on behalf of the Society is obligated to disclose to the Executive Director of the Society, or his/her appointee, any direct or indirect financial or personal interests that might pose potential conflicts of interest with respect to the member completing the requirements of the elected or appointed function, and/or;

Inform the Executive Director of the Society, or his/her appointee, of potential conflicts of interest related to appointments or elections to boards or committees of other societies, organizations, government bodies or other organized groups.

The Executive Director shall disclose to the full Board of the Society the potential conflict and the Board may elect to note the potential conflict and monitor actions of the member; deem the potential conflict to be inconsequential; or, ask the member to resign from the Society office or appointment, and appoint another member even if the office is an elected one. The member has the option of correcting the situation to eliminate the conflict. Failure to disclose a potential conflict when discovered at a later date shall constitute grounds for removal of the member from the position, censure, probation, suspension or expulsion from the Society, if warranted.

III. Ethics Committee

Preface

This Code of Ethics shall be administered by the Ethics Committee, a standing committee of the Board. It shall be composed of seven (7) members as follows: Current Board: Vice President, Vice President Elect, President elect and a member from each of the four Advisory Boards. The Chair will be the Vice President. Appointments shall be for a period of one year with a maximum of three one year reappointments. The Committee will meet as necessary on the call of the Chairman. The President of the Board can appoint a Chair to follow-up on creating or providing an Ethics Committee.

The Ethics Committee shall:

Review and evaluate annually, or as needed, the Code of Ethics, and make any necessary recommendations to the Board for updating the Code;

Review and recommend action to the Board on allegations brought forth regarding breaches of the Code of Ethics;

Prepare a report of observations, accomplishments, and recommended actions to the Board annually.

The Ethics Committee is given broad powers to investigate allegations brought to their attention and is empowered to create an ad hoc Investigative Subcommittee if it appears the allegations to be valid and serious in nature. The Investigative Subcommittee appointees and membership shall be for the sole purpose of investigating the validity of the allegations. The Ethics Committee shall inform the Board that an Investigative Subcommittee has been established and the membership of the Subcommittee.

IV. Violations of the Code of Ethics

Any member of the Society who has reasonable grounds to believe that another member has violated this Code of Ethics has a responsibility to communicate, in writing, such facts to the Ethics Committee.

Any member accused of violating the Code of Ethics will be entitled to an Ethics Appeal Procedure as follows:

To be processed, a complaint must be filed in writing to the Ethics Committee within one year of the alleged incident. The complaint should be addressed to HIMSS, Attention Ethics Committee, at the Society offices in Chicago. No complaint will be considered if the member filing the complaint does not identify him or herself and sign the complaint. The allegation will be shared with all members of the Committee. The Committee will investigate all incidents brought to their attention regardless of the informality of the information, provided the information can be documented or supported or may be a matter of public record.

The Committee will determine whether the complaint falls within the purview of the Ethics Committee and whether an investigation is necessary. Members filing complaints shall be notified that the Ethics Committee has received the complaint.

If the complaint is deemed to have substance, specifics of the complaint will be sent by certified mail to the member named in the complaint. The Committee will inform the member that the Ethics Appeal process has been initiated and will ask the member to respond to the complaint within 30 days.

Upon the Committee's receipt of the members response, the Committee shall review the information and decide if further investigation is necessary or, file a written recommendation with the Board. The Ethics Committee may make any one of the following actions:

- I. Determine the complaint to be invalid
- II. Dismiss the complaint
- III. Recommend censure
- IV. Recommend probation
- V. Recommend suspension
- VI. Recommend expulsion from the Society.

For purposes of this process, censure constitutes a warning to the member that his/her actions constitute an implied violation of the Code of Ethics and that in the future, they should be more cognizant of their actions.

Probation implies an validated infraction of the Code of Ethics. A warning is to be issued that a second offense within a one year period will cause the member to be suspended for a period of not less than one year. Members are prohibited from holding office or participating on committees during the probationary period.

Suspension implies a major deviation from the Code of Ethics or, repeated infractions of a less serious nature. Suspension shall be for a period of not less than one year during which time the member shall be removed from the active roles of the Society. Any dues paid which cover the suspension period will be returned to the member. The member is eligible to return to the active roles at the conclusion of the suspension period.

Expulsion implies a flagrant disregard for the Code of Ethics as exemplified by actions of the member or, by actions that resulted in two suspensions within a five year period. Such action is not to be taken lightly. Expulsion implies that the members membership is revoked and is prohibited from joining the Society at any future time. Any dues paid covering the period from when the expulsion is effective shall be returned to the former member.

A copy of the Committee's written recommendation shall be mailed to the member named in the complaint by certified mail. If the member objects to the recommendation of the Committee, the member has 30 days in which to file a written appeal to the Board. The Board shall take no action on the Ethics Committee recommendation until the 30 day appeal period has elapsed. If no appeal to the Board is filed, the Board shall review the recommended decision of the Ethics Committee at the next regularly schedule Board meeting and determine action to be taken. The member shall be informed of the decision of the Board.

If an appeal is filed, the Board will consider the appeal at the next regularly scheduled Board meeting. The member shall be notified of this action and when the Board meeting will be held.

If, after reviewing the appeal, the Board upholds an Ethics Committee recommendation of censure, probation, suspension, or expulsion the member named in the complaint shall be so notified of the Board's action and informed that he/she has the right to make a second appeal before the Board at their next regularly scheduled meeting. The member may make the second appeal in person, via conference call with the board, or send another letter stating the appeal. Reasonable requests for postponement shall be given consideration. However, a second appeal must be made within six months of notice. The Board meets quarterly.

If the member decides not to appeal the decision of the Board, the Board may take any action deemed appropriate.

The Board shall provide the member a written copy of its decision within 30 days of the second appeal. The decision of the Board shall be final. The Board shall have the authority to accept or reject any of the findings or recommendations of the Ethics Committee may modify the recommendations or may impose alternative sanctions.



Bylaws submitted for approval by:

Judy McCarthy

Chapter President: Judy McCarthy

Marie Medenbach

Chapter Communications Chair and Author: Marie Medenbach

Date: October 17, 2007



HIMSS Staff: _____

Title: _____

Date: _____